

Identification requirements

We'll need to see some ID from the person who's handling the estate which confirms their first name. This could be the next of kin, executor or administrator.

Current UK/EU Passport
Current UK Photocard Driving Licence (Full or Provisional)
UK Paper Driving Licence (Full or Provisional)
State Benefit Letter** showing financial entitlement to State Benefit
State Pension Letter** showing financial entitlement to State Pension
HM Revenue & Customs Notice of Tax Coding**
Letter Issued by Government Department (e.g. DWP/HMRC)** showing entitlement to Tax Credits or Pension Credits
Current EU National Identity Card
Current Blue Badge (Disability Parking Badge)

* dated within last 3 months

** dated within last 12 months

When you send ID to us, please don't send original documents as these may get lost or intercepted in the post. We'll accept copies of documents that have been certified by someone from the list below:

Nottingham Building Society branch staff	Teacher
Solicitor or barrister	Financial services intermediary (inc. an accountant)
Bank or building society staff	Local Government Officer
Doctor (Not a nurse or social workers)	Government Body Official (inc. Post Office)
Member of Parliament	Court official
Police Officer	

- Copies of documents should be certified using the following wording or stamp; "This is a true copy of the original document".
- The person certifying must sign their name and include the following details; full name, profession, company address, phone number and date of certification.
- The person certifying should be current employment, but we will accept certification from a person who has retired, provided they still hold the qualification and are still a member of the relevant institute/body.
- The person certifying must be based in the UK.

If any of this information is missing, we're not able to accept the documentation as identification.